Historical Society of Bloomfield: Research Requests

Unable to Visit Our Museum?

The Historical Society of Bloomfield's (HSOB) museum staff can conduct searches of our manuscript groups, photograph collections, and museum resources on behalf of patrons.

Basic research questions or a record lookup (Under 1 hour of research time) are complimentary. Broader and more in-depth inquiries (over 1 hour of research time) are conducted at \$10.00 per hour and include 10 photocopies and postage. If the materials found consist of more than 10 copies, additional copying and postage fees may apply. Patrons will be notified.

Please note: We make no guarantees that the information and/or records you seek are available among our collections. Research fees are nonrefundable and apply whether or not any relevant information is found. We do not conduct off-site research.

To Make Your Request: Please call us at 973-743-8844 or email us at info@hsob.org to discuss your research questions and the time needed to conduct your search. Please include as much information as possible with your request. (For example: Full names, spouse's name, maiden name, names of children, dates, and any other identifying information).

Payment: No need to pre-pay for research. We will send a bill upon completion of the research. Fees are payable by check or via <u>PayPal on our website</u>. If using PayPal, please enter 'Research' in the description field. Fees and policies of HSOB may change without notice.

Time-Frame: Please allow a minimum of 2-3 weeks for a response to any submissions.